



INSULATION • DRYWALL • PAINTING • ROOFING • WRAP • SPRAY FOAM • SIDING

**Title:** Drywall Technician

**Location:** 5651 70 St. NW, Edmonton

### **Job Overview**

We have an exciting opportunity for a **Drywall Technician** to join Empire Envelope Ltd. in Edmonton, AB. Reporting to the Senior Site Supervisor, this role coordinates with Site Supervisors and team members to complete tasks efficiently, maintain accurate project documentation, and uphold professionalism when interacting with clients and trades.

Your day-to-day responsibilities will include:

- Completing insulation and drywall installation and repairs, small jobs requested by Site Supervisor and communicating regarding issues or questions for each task.
- Moving materials and scaffolding as directed, interpreting prints to determine location of IPD requirement, and determining the most efficient route of travel.
- Maintaining site and shop cleanliness during scope of work and organizing shop materials and supplies.
- Upholding and protecting the high-quality standards of Empire Envelope Ltd. and ensuring that all work performed meets or exceeds these standards.
- Representing Empire Envelope Ltd. when dealing with builders, homeowners, and trades.
- Tracking of hours and scope of work completed at every job for tracking and billing. This may include pictures, notes and description of work completed.
- Providing feedback to direct manager regarding overall quality of work and/or site issues.
- Maintaining weekly vehicle inspections for general vehicle cleanliness and maintenance. Reporting any vehicle concerns upon notice.
- Ensuring hazard assessments are filled out, proper PPE is worn and safety concerns are reported.
- Working with all team members and divisions, completing small jobs as needed.

As our ideal candidate, you are...

- A strong communicator; you clearly express your thoughts in conversation as well as write and present in a persuasive and influencing manner.
- A creative thinker; you identify new ideas, techniques and opportunities to improve performance and productivity.
- A leader; you develop and improve the skills of others through effective coaching and guidance.
- A creative problem solver; you think outside the box for solutions without fear of failure.

### **Essential Requirements**

- High School Diploma.
- Minimum 3 years of experience in insulation, drywall and general construction.
- Physically able to kneel and crouch as well as lift, carry, push or pull objects weighing up to 50 lbs.
- Ability to read and interpret blue prints.
- Class 5 drivers licence with clean abstract at all times.
- Comfortable using office equipment and Microsoft Office (Teams, Outlook, Word, Excel, PowerPoint, and SharePoint).
- Physically able to kneel and crouch as well as lift, carry, push or pull objects weighing up to 50 lbs.

### **Key Values**

- Build trusting, productive working relationships.
- Take ownership of decisions and their outcomes.
- Collaborate openly, positively, and respectfully with others.
- Set and achieve clear, measurable goals.
- Commit to continuous learning and personal growth.
- Stay current and proficient in technical skills.

## **What We Offer**

- Competitive compensation and benefits package.
- The opportunity to contribute to a growing organization with a strong reputation for excellence.
- A professional and collaborative work environment.

## **Working Conditions**

You primarily work on site in new homes with infrequent travel to the regional office. Work has exposure to noise from equipment/machinery and occupational hazards as well as dealing with inclement weather and dust. Overtime may occasionally be required.

## **About Us**

Empire Envelope Ltd., an established business unit of Qualico, is committed to satisfying customers throughout Alberta as we have been doing already for over 50 years. With operations in Edmonton and Calgary, we service all residential and commercial needs.

Our team is dedicated to being an industry leader and to building long-lasting relationships with customers and their people. We seek to deliver exceptional service, on time and of the highest quality to all our customers. To learn more, click [here](#).

*Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.*

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reason to come to work every day.

[Apply here](#)